**WSRF – Programme Innovation Proposal**

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| **Title:  *Template with Guidance Notes (red text to be deleted or replaced)****Please use a short but descriptive title. The title should not warrant an OFFICIAL–SENSITIVE or higher marking.*  |
| **Overview:***This section should be used to set the scene for the proposal. It should focus upon:** *Any background to the work*
* *What is innovative about the work and how is it different from current approaches?*
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| **Benefits:***What benefits it will deliver (both within the scope of the proposal and within the context of the long(er) term vision)?* |
| **Next Steps:***Describe the potential exploitation route/s for the work. What would be the next steps? What are the relevant weapon systems, products, services and/or decision making capability that the proposed work will be addressing.*  |
| **Statement of Work:***Provide an overview of the work to be undertaken. Where appropriate this should be broken down into work packages.**It would also be helpful to provide a work breakdown structure and a schedule plan (Gantt) where appropriate, but these are not mandated.*Work Package N*Provide a clear and concise description of each work package, its objectives, activities and outputs.* Work Package M*As above.* |
| **Outputs:**The following technical outputs will be produced:* XXX#O1 – *Description of deliverable outputs as appropriate. A final report and presentation and a poster/presentation at the WSRF Annual Conference as described below is the minimum requirement. XXX is a sequence of letters that identify the project (e.g. PDE for a proposal on Pulse Detonation Engines...)*

The following programme management and reporting outputs will be produced:* XXX#X1 – A final report and presentation summarising all work undertaken and detailing the implication of the work and next steps where appropriate;
* XXX#X2 – Presentation/Poster at the WSRF Annual Conference as agreed with the WSRF Management Team.

All technical reports should be delivered with a standalone version of the executive summary. |
| **Risks:***What are the key technical risks and how will they be managed?* |
| **Dependencies and Synergies:***Dependencies e.g. details of specific government furnished assets (GFA) that are required along with required by dates.* *Synergies e.g. other activities that this requirement will inform or be informed by.* |
| Planned Duration (months): *Planned duration in months.(It is expected that work will be completed in year, however, a contractual break point will be required at the end of March should this not be the case)* |
| **Price (£k):** *Rough order of magnitude in £k (not capable of acceptance)* |
| **Capability and Track Record:***Please provide details of the proposed lead researcher/technical lead (and key team members as appropriate) with a concise summary of their experience.**Also provide details of any specialist facilities, equipment, software etc. to be employed.* |

***Additional guidance:***

*It is not intended that this document, once completed, would run to many pages in length. The emphasis should be on clarity and brevity.*